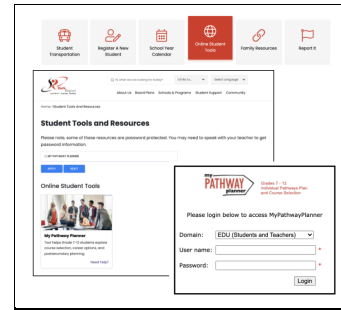# COURSE SELECTION FOR STUDENTS IN GRADE 8

1. Go to **www.yrdsb.ca**. Scroll down and click on **"Online Student Tools"**.
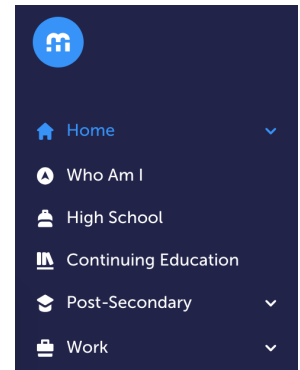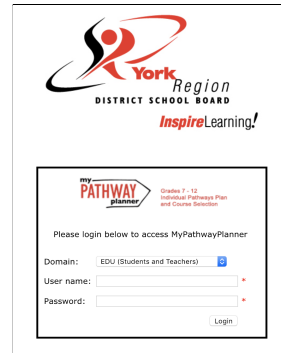
   On the page that opens, scroll down and click on **"My Pathway Planner"**.

   You can also find the **"My Pathway Planner"** button on any school website.

2. Login using your YRDSB username and password.

3. Using the navigation menu on the left side of your screen, select **"High School"**.

4. In the Grade 9 column of your planner, click **+ [Course]**.

5. Click **"Add Course"** when you find the course you want. It is important that you add the course even if it is a compulsory credit. You will need to choose 8 courses plus add an alternate if the secondary school requires it.
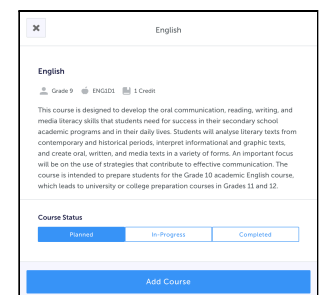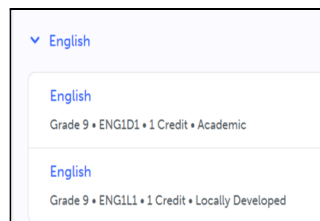
6. The **Graduation Indicator** will help you keep track of your progress towards graduation. Click "**View Progress**" for a list of specific graduation requirements.

   Open the "**Options**" menu and select "**Change Graduation Requirements**". Check that the appropriate option has been selected.

7. When you are ready to submit your course selections, click the blue "**Review Course Selections**" button.

   If you are not attending a YRDSB school next year, click on the "**Not returning next year?**" button at the top of your **High School Progress** box. Select the option that best suits your pathway, then press "**Confirm**".

8. Once you have carefully checked the **Review Courses** page to ensure that the courses which appear are correct, click on "**Submit Course Selections**".

   This will only be possible while the course selection window is open.
   You will **not** be able to modify your course selections once submitted.

9. Approval requests to a parent/guardian
   In myBlueprint, once students submit their courses they are prompted with a **Send Approval Email** option. Once clicked, a parent or guardian's email address can be added.

   Note: if they forget to send the approval email at the time of submission, they can simply open their High School Plan and click the option to **Send Approval Email** at a later time.

   a. After entering an email address and clicking **Send Approval Email**, the parent/guardian receives a course selection approval request email, including:

   b. In the course selection approval request email, the parent/guardian has the option to **Approve** or **Reject** the student's selections by clicking a button or link in the email.

10. After submitting your course selections, you will receive a **Success** notification.

11. You will receive a confirmation of your course selections after the March Break.